

## **CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES**

DATE: February 8, 2022

LOCATION: Virtual Meeting via Zoom, 5:30 p.m.

PRESENT: Joseph Tortorelli, Jennie Owens, Robert Weil, Suzanne Fox, LaVonya B. Wilson-Mitchell, Linda Devlin. County Counsel: Ilene Lampitt. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Owens. Resolution #14-22 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Owens. The motion passed unanimously.

MINUTES: Commissioner Owens presented a motion to accept the minutes for the January 2022 regular meeting and the motion was seconded by Commissioner Weil. The regular minutes for January 2022 was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Owens presented a motion to accept the financial statements for December 2021; the motion was seconded by Commissioner Weil and Resolution #15-22 approving the financial statements for December 2021 was unanimously approved.

BILLS AND VOUCHERS: Commissioner Weil presented a motion to accept the bills and vouchers for January 2022; the motion was seconded by Commissioner Owens and Resolution #16-22, approving the bills and vouchers for January 2022, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Weil presented a motion to accept the appointments and resignations for January 2022, the motion was seconded by Commissioner Owens and Resolution #17-22, approving the appointments and resignations for January 2022, was unanimously approved.

### **DIRECTORS REPORT:**

Ms. Devlin welcomed new Library Commissioner Suzanne Fox.

Ms. Devlin announced that this was Commissioner Owens' last meeting and thanked her for her years of service to the Library Commission.

Ms. Devlin announced that all Library buildings are closed to the public and are expected to re-open on Monday, February 14. Services that have been available to the public during the building closure include curbside pickup of library materials, copy/print/faxing, virtual programs and classes, telephone services, digital streaming services and eBooks.

Associate Director Jennifer Druce updated the Commission on the branches:

The South County Branch is having new flooring and carpet installed. The branch was closed on Monday, February 7 and Tuesday, February 8 during a particularly disruptive phase of the project. The branch is expected to be open on Monday, February 14.

Beginning Monday, February 14 both AARP and the Campaign for Working Families/VITA tax preparation services will be offering low-contact, appointment only drop off services. Both AARP and Campaign for Working Families/VITA also have online options available on their websites.

Campaign for Working Families/VITA tax preparation services will be provided at the Nilsa Cruz-Perez Downtown and Voorhees branches. AARP tax services will be provided at the Haddon Township, Gloucester Township, South County and Voorhees branches.

CONTINUING BUSINESS:

NEW BUSINESS:

Salary Adjustment, Kressel, A.: Commissioner Owens presented a motion to approve the salary adjustment for Kressel, A., Principal Accountant; Commissioner Weil seconded the motion and Resolution #18-22 was unanimously approved.

Authorization of June 19 as a Paid Holiday: Commissioner Owens presented a motion to authorize June 19 as a paid holiday; Commissioner Weil seconded the motion and Resolution #19-22 was unanimously approved.

2022 Holidays and Closings, Revision: Commissioner Owens presented a motion to authorize the revision of 2022 Holidays and Closings; Commissioner Weil seconded the motion and Resolution #20-22 was unanimously approved.

Items D, E and F were presented in a block

Pay to Play - Midwest Tapes: Non-fair and open contract with Midwest Tapes in an amount not to exceed \$322,000.

Pay to Play - Overdrive/DLR: Non-fair and open contract with Overdrive/DLR in an amount not to exceed \$17,500.

Pay to Play – Baker & Taylor, Inc.: Non-fair and Open Contract with Baker & Taylor, Inc. in an amount not to exceed \$316,588.

Commissioner Owens presented a motion to authorize pay to plays - Midwest Tapes, Overdrive/DLR and Baker & Taylor, Inc; Commissioner Fox seconded the motion and Resolutions #21-22, #22-22 and #23-22 were unanimously approved.

Recommendation for Hire, Director, Literacy Volunteers of America-Camden County, Chisholm, V.: Commissioner Owens presented a motion to approve the recommendation for hire, Director, Literacy Volunteers of America-Camden County, Chisholm, V; Commissioner Weil seconded the motion and Resolution #24-22 was unanimously approved.

Recommendation for Hire, Head of Technical Services, Turner, E: Commissioner Weil presented a motion to approve the recommendation for hire, Head of Technical Services, Turner, E.; Commissioner Wilson-Mitchel seconded the motion and Resolution #25-22 was unanimously approved.

Items I, J and K were presented in block

Policy Revision, CIR-3, Loan Periods and Loan Limits

Policy Revision, CIR-8, Fees

Policy Revision, CIR-4, Renewals

Commissioner Owens presented a motion to approve revisions to Policy CIR-3 Loan Periods and Loan Limits, Policy CIR-8 Fees, and Policy CIR-4 Renewals; Commissioner Fox seconded the motion and Resolutions #26-22, #27-22 and #28-22 were unanimously approved.

Adopt New Policy COL-3, Challenged Materials: Commissioner Weil presented a motion to adopt new Policy COL-3, Challenged Materials; Commissioner Fox seconded the motion and Resolution #29-22 was unanimously approved. Ms. Devlin also reviewed an updated Request for Reconsideration of Library Materials form.

Rescind Policy MNG-5, Patron Request-Reconsideration of Library Materials: Commissioner Owens presented a motion to rescind Policy MNG-5, Patron Request-Reconsideration of Library Materials; Commissioner Wilson-Mitchell seconded the motion and Resolution #30-22 was unanimously approved.

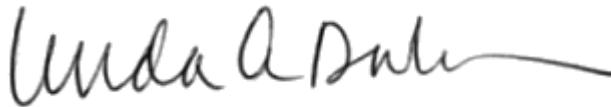
**OTHER COMMISSION BUSINESS:**

**PUBLIC PORTION:** Briana Weatherholtz, a student, addressed the Commission regarding the Library's plans to re-introduce volunteers when the Library re-opens on February 14. Ms. Devlin advised that there were no plans at this time regarding volunteers but to contact her directly if she needs assistance.

**ADJOURNMENT:** Commissioner Weil presented a motion to adjourn the meeting; Commissioner Owens seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director  
February 9, 2022



2/9/22

Certified by \_\_\_\_\_ Date: \_\_\_\_\_  
**Linda Devlin, Director**